

**If you want members of your family or friends to visit you while you are studying in the UK then they will need to apply for a Standard Visitor visa.**

**NB. Visitors are not entitled to medical treatment from the NHS or access to state-funded schooling. They should also not be studying any sort of course.**

### What will they need to do and what documents need to be prepared?

- Read the Standard Visitor visa section on the [Home Office website](#)
- Read the [Visitor visa: guide to supporting documents](#)
- Complete the online application form: [www.gov.uk/standard-visitor-visa/apply](http://www.gov.uk/standard-visitor-visa/apply)  
(If they are a national of North Korea then they will need to complete the paper-based form)
- Current application fee in local currency: approximately £95
- Their current passport or other valid travel identification
- Financial documents as evidence that they have enough money to support themselves while in the UK:  
It is advisable that your family or friend provides evidence (e.g. bank statements or payslips for the last 6 months) that they have enough money to cover their accommodation and living expenses for the duration of their stay.

In addition to this they will need to show that they have sufficient funds for their onward or return journey. We recommend that they follow the requirements for living costs for the Tier 4 General visa, which is £1265 per month.

If you are funding their visit, you will need to provide proof of your finances.

- Evidence of their current employment or studies in their home country
- A letter confirming your enrolment at the University. You can request this from the Student Centre or from your Student Administration Office.
- If you are inviting people to your graduation ceremony then you should ensure that you have registered for your ceremony and also request guest tickets. See the website for more information.
- A photocopy of your passport including the photograph page, your visa and your most recent immigration stamp
- Details of where they intend to stay and their travel plans – they shouldn't pay for accommodation or travel until they get their visa
- A letter of invitation from you (see below)

### What should I include in my letter?

- Your visitor's full name
- Your relationship to them (e.g. parent, friend etc.)
- The reason for their visit (e.g. graduation, holiday etc.)
- Their planned arrival and departure dates

Updated: April 2019

#### Immigration and International Student Advice

Admissions & Recruitment Centre (ARC), Southwark Campus

T: +44 (0)20 7815 7037 / 6156

E: [international.advice@lsbu.ac.uk](mailto:international.advice@lsbu.ac.uk)

W: [www.lsbu.ac.uk/international/visas-and-immigration/advice-team](http://www.lsbu.ac.uk/international/visas-and-immigration/advice-team)



- Where they intend to stay
- Your immigration status e.g. a student

Below is an example of an invitation letter which you need to provide. You will need to change the information in the brackets {}.

{My Name}  
{My Address}  
{My Postcode}  
{Date}

{British High Commission/Embassy}  
{My Home Country}

Dear Sir/Madam,

I am writing to request a visitor's visa for {Mrs Jane Smith} who is my {mother}. {She} would like to visit me in the UK for a {holiday} from {1 August 2017 to 20 August 2017}. During {her} stay in the UK she will be staying {with me at my address given above}.

I am currently enrolled as a student at London South Bank University and have a student visa. Please find attached an enrolment letter from my University, photocopy of my passport and Biometric Residence Permit (BRP) confirming my visa status.

I would be grateful for your support and cooperation by granting {her} an entry visa.

Yours faithfully,

{Signature}

{My Name}

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